

## **Rocester Parish Council**

Minutes of the meeting held on Monday 3rd March 2025

Minutes issued by Cllr M. Pierzchalla in the absence (through illness) of the clerk to the council.

Councillors in attendance: Cllr G.Mellor (Chair) / Cllr M.Pierzchalla / Cllr P. Atkins /  
Cllr N. Pierzchalla / Cllr A. Fowell

Public participation: One member of the community attended.

111) Apologies for absence: Apologies received from ESBC Cllr S. Sankey and  
RPC Clerk N. Khan.  
Apologies noted by all councillors.

112) Minutes of the previous meeting. Approval of the minutes of the meeting held on Monday  
3rd February 2025 as an accurate record of decisions made. Proposed by Cllr Atkins  
and Seconded by Cllr Mellor.

Matters arising: There were no matters arising.

113) Declaration of interests: Cllr Atkins declared an interest in relation to Item 116  
Appeal decisions relating to Appeal A Ref. APP/B3410/  
C/233314959 and Appeal B Ref. APP/B3410/C/233314960.

114) Clerk's Report - no report because of absence through illness.

114 a) Approval of Expenditure. The expenditure documented in Appendix A of the minutes was  
accepted and approved. Proposed by Cllr Mellor / Seconded by Cllr Atkins.

115) Financial Reports. There may be a danger of the 2024 / 25 AGAR falling behind schedule -  
Cllr Mellor to contact the Clerk to monitor progress.  
A Rocester Parish Council Action Plan is required to fulfil our financial obligations - the  
F&GWG will discuss this at their next meeting on 17th March 2025.

116) Planning. Planning applications - none received.  
Planning decisions - none received.  
Appeal Decision - The Inspectorate decisions relating to:  
Appeal A Ref. APP/B3410/C/233314959 and  
Appeal B Ref. APP/B3410/C/233314960 are duly noted by RPC.

117) F & GWG Report. The F&GWG report was presented by D. Yorke. Both the report and  
associated recommendations were accepted by the RPC. The next meeting of the F&GWG  
will be on Monday 17th March 2025 @ 10.00am.

Risk Register.

This item will be discussed at the next F&GWP meeting.

Earmarked Funds.

The recommendation to use the Natwest account (presently holding approximately  
£1,200) was accepted.

S106 monies will be reserved for specific projects and the Land Sale Account presently  
held in a Leek United account is reserved for use in playing field (recreational)  
improvements.

VAT Reimbursement.

Figures provided via the F&GWP should be forwarded to the Clerk with a view to applying  
for reimbursement before the end of this month (March 2025).

118) ESBC Cllr Report - none.

119) SCC Cllr Report

- i) The February Division Report should be available for councillors following distribution by the RPC Clerk.
- ii) Papers and information relating to the Local Government Review need immediate distribution via the RPC Clerk.

119) Village Hall Management Committee Report.  
The Village Hall Management Committee Report was received and accepted. Proposed by Cllr N Pierzchalla and Seconded by Cllr. Mellor.

120) Playing Fields Management Committee Report.  
The Playing Fields Management Committee Report was received and accepted. Proposed by Cllr N Pierzchalla and Seconded by Cllr. Mellor.

AoB

The Parish Council received a letter of resignation from the Village Hall Booking Clerk / Cleaner / Public Toilet Cleaner as it is her intention to retire from 30th June 2025 at the latest.

Date of the next meeting: Monday 7th April 2025.